

Hemingbrough Community Primary School
 School Road
 Hemingbrough
 Selby
 North Yorkshire
 YO8 6QS

Registered Charity No: 1048130



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Full Governing Body Meeting 7th March 2022 – 7pm at School

	Item	Lead
1	Welcome and introductions (5 mins)	Chair
2	Receive apologies and consideration for consent (2 mins) <i>Apologies received from Nick Wilkinson.</i> <i>Informed all Governing Body that Nick has resigned from the board after providing invaluable support for the past 5 years. The governors acknowledge their thanks to Nick.</i> <i>The school will recruit an additional governor for the open position.</i>	Chair
3	Declarations of interest (Pecuniary or otherwise) (2 mins) <i>None</i>	Chair
4	Identification of any confidential items <i>None</i>	Chair
5	Notification of any urgent business <i>None</i>	Chair
6	To approve the minutes of the FGB business meeting of 20/09/2021 and any matters arising. (2 mins) <i>These were received today and will be send to all Governors once they have been checked. .</i>	Chair
7	Safeguarding (up to 25 mins) ➤ Feedback from 14.02.2022 training (5 mins)	Chair

	<p>See SIC minutes 07.03.2022 for 3 actions from training session.</p> <p>➤ Contextualised Safeguarding including barriers to Hem CP pupils (5 mins)</p> <p><i>Shared the primary concerns for Governors to be aware of are as follows:-</i></p> <p><i>County Lines- as there are many local borders, this allows easy access and could pose a significant risk to the pupils of Hemingbrough CP.</i></p> <p><i>NYCC provide some additional safeguarding updates and these will be shared with Governors.</i></p> <p><i>SC shared that online safety is a concern for the pupils of Hemingbrough CP as many pupils have access to a number of different devices. Therefore, the risk of grooming increase as does 'recruitment' to gangs. It is important that the school continues to educate students and parents in how to maintain safety online.</i></p> <p><i>An additional risk to be aware of is that of Gang violence- as there are known issues within the Selby area.</i></p> <p>➤ Referral Process and LADO (1 min)</p> <p><i>SC shared the referral process with all governors following the training. LW asked what the name of the LADO is.</i></p> <p><i>Action: SC to email governors with the LADO name.</i></p> <p>➤ PREVENT, FGM (2 mins)</p> <p><i>LW shared that all governors are up to date with their PREVENT and FGM training. LW reminded Governors that as a school we need to be aware of the broad spectrum the PREVENT strategy covers. Governor to ensure they fully understand this.</i></p> <p><i>All governors to be aware of the impact the current situation between Russia and Ukraine may have. SC shared that there are a number of families who may be affected by the current situation. SC shared that the DFE have created resources to support pupils with this.</i></p> <p>➤ E-Safety (5 mins)</p> <p><i>No specific updates (See above for online safety)</i></p> <p>➤ Acceptable Use Policy (5 mins)</p>	
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	<p><i>Following the actions from the last FGB Meeting SC gathered additional guidance and clarification on this policy.</i></p> <p><i>Advice received from Claire Barrowman (NYCC) was shared with regards to the Q raised about ‘being friends on social media with present pupils’ and families.</i></p> <p><i>NYCC clarified that the point regarding pupils should include past and present pupils. This has been amended.</i></p> <p><i>Chair shared how it is important for all governors to be aware that as they are in this role, they are in the public domain and anything that public sector worker do, can reflect on the school both positively and negatively and that we need to be mindful of this, particularly when using social media.</i></p> <p><i>Chair asked if all were happy with the updates provided and if this policy could now be approved?- Policy approved.</i></p> <p>➤ Acronyms</p> <p><i>Safeguarding acronyms shared with all governors.</i></p> <p><i>Training session (as previously completed a couple of years ago) to be scheduled again due to changes in FGB.</i></p>	
8	<p>SIC update (5 mins)</p> <p>➤ See minutes 07.03.2022</p>	Chair
9	<p>Resources update (5 mins)</p> <p>See minutes 07.03.2022</p>	Chair
10	<p>Headteacher Dashboard (5 mins)</p> <p><i>Persistent Absentee data now added- as requested by Governors following training on 14.02.2022. Covid-19 has had an impact on this figure.</i></p> <p><i>3 children are currently being monitored as PA (2.3% of the school population)</i></p> <p><i>This data doesn’t factor in pupils under 5 as they are not of statutory school age.</i></p> <p><i>Q: What are the national figures for PA?</i></p> <p><i>A- I’ll find out.</i></p> <p><i>Q- What is being done about the 3 children?</i></p>	Head

	<p><i>A- Explained that there are extenuating circumstances and then following the attendance policy, initially send a letter and then step up as necessary.</i></p> <p><i>SC shared about the importance of ensuring reasonable adjustments are made and how it is vital the school staff know the families and are present.</i></p> <p><i>Governors raised that they know SC is visible every morning and evening and this helps to get to know the children well as well as their wider families.</i></p>	
11	<p>SEF (5 mins)</p> <p><i>No updates at this time.</i></p>	Head
12	<p>Exclusions, Incidents and Complaints (2 mins)</p> <p><i>SC shares that there are a couple of pupils who are bubbling at the moment and feels this is due to the impact of Covid-19. They are being supported by the Thrive approaches and closely monitored by SC</i></p>	Head
13	<p>Staffing update (5 mins)</p> <p><i>See SIC and Resources minutes 07.03.2022</i></p>	Head
14	<p>Any other business (10 mins)</p> <p>➤ Governor Action Plan</p> <p><i>This is a working document and can be updated and amended.</i></p> <p><i>Chair asked if there were any additional queries to those asked via email.</i></p> <p><i>No additional queries at this time.</i></p> <p>➤ Governor induction pack</p> <p><i>Governor induction pack discussed and all agreed it is to include the following(in no particular order):-</i></p> <ul style="list-style-type: none"> ○ <i>Induction/ Training</i> ○ <i>Templates and forms e.g. visits to school</i> ○ <i>Governor Action Plan</i> ○ <i>Governance Handbook</i> ○ <i>Acceptable Use Policy</i> 	Chair

	<ul style="list-style-type: none"> ○ Governor Code of Conduct ○ A face to face meeting with CoG ○ Role of the governor information ○ Committees- what they are, what they do, who is on them ○ Acronyms ○ A Who's who to governors/ staff ○ Referral process for Safeguarding ○ Current School Improvement Plan <p><i>These documents will be shared digitally.</i></p>	
	<p>AOB</p> <p><i>Actions from training 14.02.2022</i></p> <ul style="list-style-type: none"> ➤ <i>Narrative to be completed for all governors to understand the journey the school has been on- This is the SEF.</i> ➤ <i>History/ Science catch up with subject leads as this was a previous area raised- JGr to meet with subject leads when she is in school before Easter.</i> ➤ <i>Summary overview- SC shared new Otrack reports to share with Governors on a regular basis.</i> ➤ <i>Catch-up funding- SC has re-shared this with all governors.</i> ➤ <i>PA figures to be shared with Governors- SC has done this.</i> <p><i>Parental Feedback-</i></p> <ul style="list-style-type: none"> ➤ <i>To be added to the agenda for the next meeting.</i> <p><i>All governors to complete research/ think about what they purpose of the feedback is (rationale) why we are collecting it, and what we are going to ask. To feedback to all governors in May.</i></p> <p><i>Meeting day-</i></p> <p><i>SC shared that some governors can no longer make the meeting day of Monday's so could this be looked at. All governors agreed.</i></p>	

	<i>To be discussed at the next meeting with the clerking service.</i>	
15	Details of next FGB meeting 9th May 6pm SIC /Resources (Not clerked) 9 th May 7pm FGB Clerked meeting 18th July 6pm – SIC/Resources (Not clerked)	All

