

**Hemingbrough Community Primary School**  
**Full Governing Body Minutes**  
**Monday 18<sup>th</sup> July 2022 at 7.00pm**

<b>Name</b>	<b>Role</b>	<b>Name</b>	<b>Role</b>
Sarah Chappell	Head	Laura Ward	Chair
Helen Taylor	Assoc Governor	Jackie Gutierrez	Parent Governor
Sarah Read	Staff Governor	Alison Harrison	Parent Governor
Kelly Brackley	Governor	Helen Taylor	

	<b>Action Points from May 2022</b>	<b>Responsible for Action</b>
7	SIC minutes to be circulated from 9 <sup>th</sup> May 2022	LW
8	Resources minutes to be circulated from 9 <sup>th</sup> May 2022	LW
14	Consideration of Nominees for Vice Chair	ALL
14	Governor Induction packs prepared	LW


**The minutes were agreed as a true record by the Chair of Governors**

**Signed ...Laura Ward..... Date .....12/9/22.....**

	<b>Item</b>	<b>Action /Note</b>
1	<p><b>Welcome and reminder of confidentiality:</b></p> <p>LW opened the meeting at 7.00pm. Everybody was welcomed to the meeting and thanked for attending.</p> <p>It was agreed that due to the extreme heat in school and for the consideration of governors who had worked all day to reduce the agenda to necessary items.</p>	
2	<b>Receive apologies and consideration for consent:</b>	

	There were two apologies of absence to record from JG and RH and both absences were consented to	
3	<b>Declarations of interest (Pecuniary or otherwise):</b>  None.	All
4	<b>Identification of any confidential items:</b>  1 item	All
5	<b>Urgent other business:</b> There were no additional items to add to the agenda.	All
6	<b>To approve the minutes of the last FGB meeting 09/05/2022 and any matters arising:</b>  Minutes to be ratified at the September 2022 meeting due to absence of clerk.	LW
7	<b>SIC update - Data</b> SC shared statutory data Data at EYFS and KS1 is strong KS2 has dipped significantly Writing which is teacher assessed only moderated by LA SC writing narrative that tracks the journey of this cohort. SC and Eng and Maths leaders will also carry out QLA <div style="background-color: black; height: 30px; width: 100%;"></div> <b>Q: - JG – Why is TA so different to test scores?</b> <b>A: - SC – TA is based on evidence throughout the year/KS. Children perform differently under different conditions. Evidence in pupils work indicates that more are working at expected standard</b> <div style="background-color: black; height: 20px; width: 100%;"></div>	
9	<b>Resources / Finance update</b> <u>1.Finance Report</u>  127 on roll from September  6 PC's purchased to replace classroom PC's which are old and very slow. Used devolved capital. Also will need to upgrade server before it goes out of date (will also use devolved capital) – Total cost <span style="background-color: black; color: black;">XXXXXXXXXX</span> including install  NYCC who procure Gas/electric predict/warn that electric prices for 22/23 will increase 110% and gas may rise between 152% and 338% Food prices and catering salary increases: These had effect on meal prices. In 20/21 meal cost on food alone was 80p per meal, now 94p	

	<p>In 20/21 total cost including staff, cleaning equip etc was £2.83 per meal, now £2.96. This does not incl gas/electric as impossible to know actual usage in kitchen.</p> <p>Discussion around increasing price to parents and impact this could have on take up</p> <p>[REDACTED]</p> <p>Not yet employed TA for additional 15 hours as agreed previously. SC asked if there is possibility of increasing TA hours due to the need to support children</p> <p>Buildings/grounds:  Roof to PE store repaired and re painted  Leak in Star room repaired, and ceiling made good  Kitchen equipment is getting old and starting to fail. We are having to have lots of repairs done (dishwasher and ovens). We will need to factor in replacements in near future</p> <p><b>Q: - JG – Do new appliances need to be supplied from a certain place?</b>  <b>A: - SC – No we can shop around for best value, but must adhere to catering, health and safety standards</b></p> <p>Other:  Charities Commission Trustees – currently SC, LW and Nick Wilkinson – need to take Nick off and replace. This will be actioned when a new Vice chair is elected</p>	
9	<p><b>Headteacher Updates</b>  <b>Q: - KB – asked about the difference in Y1 reading. % At ARE has decreased from Spring term figures (equated to 3 children)</b>  <b>A: - SC – Impact of 2 children requiring additional support and staff absence meant that a number of interventions had not been able to take place. SC and HT will drill further into data.</b>  KB and JG offered to come and hear readers next term. They will need to complete necessary paperwork and their offer is gratefully accepted.</p> <p>[REDACTED]</p> <p>Q</p>	

	 <p>Sc to factor in effect of another TA on school budget. Govs to improve if possible.</p>	
10	<p><b>Academisation</b></p> <p>White Paper circulated via email prior to meeting  Chapter 4 relates to schools academizing by 2030.  SC: Governors need to begin thinking about this. The LA would like all NY schools to indicate timescales in Autumn term. The LA are proposing to organise 'Academy Roadshows' for us to visit to see what differing Academies have to offer. This will inform us more. We can also invite academies to talk to us. There is a possibility that our cluster of schools could form its own academy.  Proposed we look at a 5-year timescale.  We need time to visit roadshows/invite academies in before making firm decisions and having more in-depth discussion. PROPOSE AS A JANUARY AGENDA ITEM.</p>	
11	<p><b>Governors</b></p> <p>SR tendered resignation from Board – will need to elect a new staff gov</p> <p>LA gov – LW to fill in form (Samantha was going to address this) Sent directly to LW.</p> <p>Meeting dates:  Agreed that we need to go back to all 6 meetings being clerked – SR will sort this  All meetings start at 6pm, SIC and resources will be added in later  12/9/22 (Business meeting)  14/11/22  16/1/23  6/3/23  8/5/23  17/7/23</p>	
12	<p><b>Staffing update.</b></p> <p>2 new staff recruited at M1 (both ECT's)</p>	

	<p><b><i>Q: - LW – have you had experience of ECT's last year?</i></b></p> <p><b><i>A: - SC – No, this will be the first time. We have completed all necessary registrations. SC will be Induction Tutor, HT will be mentor. We have dedicated leadership time to carry out duties.</i></b></p> <p>[REDACTED]</p>	
14	<p><b>Any other business</b></p> <p>No Further items to discuss</p> <p>-</p>	
15	<p><b>Details of next FGB meeting</b></p> <p>12<sup>th</sup> September 2022, 6pm FGB Business meeting</p>	All